

# ORTON PARISH COUNCIL

---

**Clerk:** Mrs P. Macdonald  
**Telephone:** 01228 317095  
**Email:** [clerk@ortonpc-carlisle.org.uk](mailto:clerk@ortonpc-carlisle.org.uk)

**1 The Green,  
Dalston,  
Carlisle.  
CA5 7QB**

25th June 2023

Dear Sir/Madam,

You are summoned to the next Ordinary Meeting of Orton Parish Council at 7.30pm on 3<sup>rd</sup> July 2023 in Great Orton Village Hall, Great Orton.

Yours faithfully,

Mrs P. Macdonald  
Clerk of the Council

## AGENDA

### **26/23 Apologies**

To receive and accept apologies for absence.

### **27/23 Minutes**

To authorise the Chairman to sign the minutes of the ordinary council meeting held on 15th May 2023 as a true record. (Copy enclosed).

### **28/23 Public participation**

To consider items of interest or items of concern from members of the public.

### **29/23 Declarations of notifiable pecuniary interests**

To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

### **30/23 Parish Councillors Notification of Change to Personal Interests**

To request that Councillors notify any changes to their personal interests.

### **31/23 Request for Dispensations**

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

### **32/23 Chairman's Announcements**

To receive announcements by the Chairman

### **33/23 Reports**

Cumberland Councillor Trevor Allison  
Great Orton School Report  
The Village Hall Committee representative  
The Watchtree Representative

### **34/23 Planning**

*To note the following planning applications:*

Erection of 3no. detached dwellings, associated access & landscaping on land South East of Roebuck Pastures, Great Orton, Carlisle, CA5 6EQ. Ref: 23/0222 Objections regarding access, surface water/foul drainage, ecology concerns, road safety & tree issues.

**35/23 Financial Report**

To consider and approve the Financial Report of 31st May 2023, to note any deviations from budget.

a) HSBC (Bank charges) £10.00

**36/23 Payment of Accounts**

To authorise payment of the following accounts:

a) G. Wills expenses (wood stain for seats) £38.00

b) BK Screenprint (Reflective signs) £108.00

**37/18 Review of council policies, procedures & protocols**

To review and adopt the following documents: -  
Great Orton Parish Council Standing Orders 2018  
Financial Regulations March 2018  
Code of Conduct March 2018

Protocol for filming of Public Meetings

Disciplinary Policy 2018

Grievance Policy 2018

Press and Media Policy 2018

Website Privacy Notice

Protocol for Public Participation

Complaints Policy

Data Protection Policy 2018

Equal Opportunities Policy

**38/23 Gypsy Lonning, Little Orton, damage to barriers**

To review progress with repairs to the barriers.

**39/23 Orton Parish street furniture & Great Orton Play Area**

To discuss and agree any repairs or actions required by:

(i) the parish seats and notice boards

(ii) the play area equipment

(iii) the drains in the play area.

**40/23 Great Orton Play Area equipment renewal project**

To discuss and agree any actions required, including bank changes.

**41/23 Rota of play area & seat inspections 2023**

To agree the rota for Parish Councillor inspections for the remainder of 2023:

July 2023                      August 2023                      September 2023

October 2023                      November 2023                      December 2023

**42/23 Correspondence**

To note items of correspondence received since the last meeting (schedule attached).

**43/23 Date of Next Meeting**

To note that the next ordinary Parish Council meeting will be at 7.30pm on Monday 4th September 2023 in Great Orton village hall.

## CORRESPONDANCE July 2023

Cumberland Council

CWMET

HSBC

House of Commons – JohnStevenson MP

House of Commons – JohnStevenson MP

House of Commons – John Stevenson MP

Zurich Municipal Insurance

Request for corrected Declarations

Play area - £40,000 Grant offer

Bank card fraud warning

Acknowledgement of letter

Disclosure Authorisation form

Holding letter

Payment receipt

*Glasdon*

*NBB Recycled Furniture*

*Trade literature*

*Trade literature*