

Minutes of the Annual General Meeting and Ordinary Meeting of Orton Parish Council, held in the Village Hall, Great Orton, on Monday 9th May 2022 at 7.30pm and 8.00pm, respectively.

Present: Councillor Mr W. Little (Chairman), Parish Councillors M. Cork, G. Wills, L. Johnston, E. Whitfield, E. Norman, W. Reed, M. Howes, Cumbria County and Carlisle City Councillor T. Allison.

01/22 Election of Chairman for Council Year 2022/23.

It was **Resolved** that Councillor W. Little be elected Chairman for council year 2022/23.

02/22 To receive the Chairman's Declaration of Acceptance of Office

Councillor W. Little signed a Declaration of Acceptance (enclosed) of the Office of Chairman for council year 2022/23 and agreed to abide by the Code of Conduct.

03/22 To appoint a Vice Chairman for Council Year 2022/23

It was **Resolved** that Councillor M. Cork be elected as Vice Chairman for 2022/23.

04/22 To appoint representatives to Sub-Committees

It was **Resolved** that all parish councillors be appointed to the Planning Working Group for council year 2022/23.

05/22 To appoint representatives to outside bodies

It was **Resolved** that the following be appointed for council year 2022/23:

The Watchtree Committee: Councillor W. Little and Mrs P. Macdonald.

Great Orton School: Joint Chairs of Governors for Great Orton Primary School.

Orton & District Public Halls Committee: Councillors M. Howes and G. Wills.

06/22 Annual subscriptions

It was **Resolved** that the following subscription would be paid:

a) CALC subscription £168.36

07/22 Apologies

Apologies were received from Carlisle City Councillors J. Collier (family illness) and A. McKerrill (a prior meeting).

08/22 Minutes

It was **Resolved** that the minutes of the council meetings held on 9th March 2022 be signed by the Chairman as a true record. (Copy enclosed).

09/22 Public participation

Concern was raised about the bridge at the entrance to Baldwinholme as the stonework is being damaged by the traffic. A Great Orton resident brought a concern that, following the blockage of a drain during house building work, rainwater from the village green was running onto his driveway. Both of these issues were referred to County Councillor Allison for further investigation.

10/22 Declarations of notifiable pecuniary interests

Councillor Mr E. Norman declared a notifiable pecuniary interest in item '15/22 (2), Planning' on the agenda as he is the applicant.

11/22 Parish Councillors Notification of Change to Personal Interests

There were no changes to personal interests declared by the Councillors.

12/22 Request for Dispensations

No requests for dispensation were received.

13/22 Chairman's Announcements

The Chairman announced that the Wellington Inn in Great Orton was organising a BBQ and entertainment on 1st June 2022 for the Platinum Jubilee. It was **Resolved** that the parish council would offer a small grant to help cover some of the costs.

14/22 Reports**County and District Councillor Allison Report**

Councillor Allison reported that:

- a) The road traffic counts for The Pow were now available and would be presented in a report at the next parish council meeting.
- b) Two 'No Parking' signs are now available to be erected in Great Orton.
- c) Notifications of forthcoming road closures would be sent to the Clerk, in future.

District Councillor Report

Councillors McKerrill and Collier had nothing to report.

School Report

A newsletter was circulated to parish councillors outlining the school activities. There are now 22 children on the school roll and the new Head Teacher starts in September 2022.

Village Hall Committee Report

The AGM has been held and the village hall is progressing satisfactorily. Various improvements to the panelling and fire doors are being considered.

Watchtree Report

The Watchtree representative reported that a strategy plan, covering the next 5 years, had been consulted upon and publicised. In recent weeks, there has been a shortage of catering staff but new members of the team have now been engaged. Some drainage work needs to be carried out in some of the pastures, with DEFA agreement. Speed bumps have been installed on site to reduce the speed of traffic.

15/22 Planning

The following planning applications were noted:

- 1) Erection of single storey & first floor side extension to increase garage size and extend utility/boot-room on ground floor with 1no. ensuite bedroom with covered balcony over existing garage; single storey rear extension to provide extended kitchen at Orchard House, Linden Gate, Baldwinholme, Carlisle, CA5 6LS. Ref: 22/0168. *No objections.*

Councillor Mr E. Norman notified an interest in the following item:

- 2) Erection of 5no. dwellings (Reserved matters application pursuant to outline application 19/0517) land adjacent to Fair Lea, Moorhouse, Carlisle, CA5 6EL. Ref: 22/0218

Carlisle City Council approval of planning applications was noted:

Erection of single storey & first floor side extension to increase garage size and extend utility/boot-room on ground floor with 1no. ensuite bedroom with covered balcony over existing garage; single storey rear extension to provide extended kitchen at Orchard House, Linden Gate, Baldwinholme, Carlisle, CA5 6LS. Ref: 22/0168.

Carlisle City Council refusal of planning permission was noted:

Conversion of existing outhouses to 1no. residential unit at East Cottage, The Limes, Great Orton, Carlisle, CA5 6NA. Ref 21/0897.

16/22 Financial Report

- a) It was **Resolved** that the 2021/22 Annual Governance and Accountability Return (AGAR Part 2) be approved and accepted.
- b) It was **Resolved** that the 2021/22 AGAR Part 2 Certificate of Exemption be approved and accepted.
- c) It was **Resolved** that the 2021/22 AGAR Part 2 Annual Governance Statement be approved and accepted.
- d) It was **Resolved** that the 2021/22 AGAR Part 2 Accounting Statements be approved and accepted.
- e) It was also **Resolved** that the Financial Reports and the year ending 31st March 2022 accounts were approved and accepted; there were no deviations from budget.

The following monies were received:

• Carlisle City Council (Play Area refurbishment grant)	£4,000.00
• Carlisle City Council (Village hall grant)	£650.00
• Carlisle City Council (Jubilee tree grant)	£100.00

17/22 Payment of Accounts

It was **Resolved** that the following accounts would be authorised for payment:

a) CALC (subscription)	£168.36
b) ICO fee	£40.00
c) D. Couling (Internal audit)	£40.00
d) Orton & District Village Hall (Grant)	£650.00
e) CPSL (PAYE Services)	£16.80
f) Mike Capstick (Jubilee tree)	£37.20
g) Kompan (deposit)	£4,800.00
h) Zurich (Insurance)	£412.98

18/22 School wall repairs

It was **Resolved** that the wall would be repaired with the parish council giving the school a grant to cover a portion of the costs.

19/22 Bank Account changes

It was **Resolved** that, following advice from CALC and the Internal Auditor, Councillors would investigate the possibility of moving to the Unity Trust Bank in future and instruct the Clerk accordingly, at the next meeting.

20/22 Storm Damage to Bridleways in Orton Moss

It was **Resolved** that no further action could be taken by the Parish Council in this matter.

21/22 Damage to Gypsy Lonning barrier

It was **Resolved** that the barrier would be repaired but that it would no longer be locked.

22/22 The Queen's Green Canopy

It was **Resolved** that a copper beech tree would be planted in Great Orton, surrounded by a small fence for protection, to mark Her Majesty the Queen's Platinum Jubilee.

23/22 Orton Parish seats and Great Orton Play Area

Reports were received regarding the play area and the council owned parish seats. It was **Resolved** that:

- a) No actions were required regarding the parish seats, at this time.
- b) Councillor Reed would investigate some of the drainage issues affecting the play area.

24/22 Great Orton Play Area equipment renewal

It was reported that the Cumbria Waste Management Environment Fund application for £30,000 has now been submitted. The results will be announced in July 2022.

25/22 General Power of Competence

The continued eligibility of Orton Parish Council to use the General Power of Competence was recorded.

26/22 Annual Risk Assessment and Internal Audit

It was **Resolved** that the annual risk assessment document was appropriate and that the internal audit process was effective.

27/22 Correspondence

Items of correspondence received since the last meeting were noted (schedule attached).

28/22 Date of Next Meeting

It was noted that the next ordinary Parish Council meeting will be on Monday 4th July 2022, at 7.30pm in the village hall, Great Orton.

.....SignedDate

CORRESPONDANCE MAY 2022

CALC
Clerks & Councils Direct
Kompan

Annual subscription
March 2022 Issue 140
Amended quotation

Elan City
Glasdon
Littlethorpe

Trade literature
Trade literature
Trade literature