

**Clerk:** Mrs P. Macdonald  
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**1 The Green,  
Dalston,  
Carlisle.  
CA5 7QB**

2nd May 2022

Dear Sir/Madam,

You are summoned to the Annual General Meeting of Orton Parish Council on Monday 9th May 2022, at 7.30pm, followed by the next Ordinary Meeting of Orton Parish Council at 8.00pm in the village hall in Great Orton, Carlisle.

Yours faithfully,

Mrs P. Macdonald  
Clerk of the Council

## AGENDA

**01/22 Election of Chairman for Council Year 2022/23.**

**02/22 To receive the Chairman's Declaration of Acceptance of Office**

**03/22 To appoint a Vice Chairman for Council Year 2022/23**

**04/22 To appoint representatives to Sub-Committees**  
Representatives on the Planning Sub-Committee

**05/22 To appoint representatives to outside bodies**  
Representative on the Watchtree Committee  
Representative for Great Orton School  
Representative on the Village Hall Committee

**06/22 Annual subscriptions**  
To consider whether the following subscription is to be paid:

a) CALC subscription £168.36

**07/22 Apologies**  
To receive and accept apologies for absence.

**08/22 Minutes**  
To authorise the Chairman to sign the minutes of the ordinary council meeting held on 9th March 2022 as a true record. (Copy enclosed).

**09/22 Public participation**  
To consider items of interest or items of concern from members of the public.

**10/22 Declarations of notifiable pecuniary interests**  
To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

## **11/22 Parish Councillors Notification of Change to Personal Interests**

To request that Councillors notify any changes to their personal interests.

## **12/22 Request for Dispensations**

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

## **13/22 Chairman's Announcements**

To receive announcements by the Chairman

## **14/22 Reports**

County Councillor Trevor Allison  
District Councillors John Collier & Ann McKerrill  
The Great Orton School Report  
The Village Hall Committee representative  
The Watchtree Representative

## **15/22 Planning**

*To note the following planning applications:*

- 1) Erection of 5no. dwellings (Reserved matters application pursuant to outline application 19/0517) land adjacent to Fair Lea, Moorhouse, Carlisle, CA5 6EL. Ref: 22/0218
- 2) Erection of single storey & first floor side extension to increase garage size and extend utility/boot-room on ground floor with 1no. ensuite bedroom with covered balcony over existing garage; single storey rear extension to provide extended kitchen at Orchard House, Linden Gate, Baldwinholme, Carlisle, CA5 6LS. Ref: 22/0168. *No objections.*

*To note Carlisle City Council approval of planning applications:*

Erection of single storey & first floor side extension to increase garage size and extend utility/boot-room on ground floor with 1no. ensuite bedroom with covered balcony over existing garage; single storey rear extension to provide extended kitchen at Orchard House, Linden Gate, Baldwinholme, Carlisle, CA5 6LS. Ref: 22/0168.

*To note Carlisle City Council refusal of planning permission:*

Conversion of existing outhouses to 1no. residential unit at East Cottage, The Limes, Great Orton, Carlisle, CA5 6NA. Ref 21/0897.

## **16/22 Financial Report**

Firstly, to declare the Parish Council exempt from a limited assurance review.

- a) To consider and to approve the Annual Governance and Accountability Return.
- b) To consider and to approve the Certificate of Exemption.
- c) To consider and to approve the Governance Statement.
- d) To consider and to approve the Accounting Statements for 2021/22.
- e) To consider and approve the Financial Reports and the year ending 31<sup>st</sup> March 2022 accounts, also to note any deviations from budget.

The following monies have been received:

(1) Carlisle City Council (Play area refurbishment grant)	£4,000.00
(2) Carlisle City Council (Village Hall grant)	£650.00
(3) Carlisle City Council (Jubilee tree grant)	£100.00

## **17/22 Payment of Accounts**

To authorise payment of the following accounts:

a) CALC (subscription)	£168.36
b) ICO fee	£40.00
c) D. Couling (Internal audit)	£40.00
d) Orton & District Village Hall (Grant)	£650.00
e) CPSL (PAYE Services)	£16.80
f) Mike Capstick (Jubilee tree)	£37.20

g) Kompan (deposit)	£4,800.00
h) Zurich (Insurance)	£412.98

**18/22 School wall repairs**

To discuss and agree any actions, including the possibility of grant funding, for repairs to the Great Orton School wall.

**19/22 Bank Account changes**

To discuss and agree future actions regarding future banking procedures in the light of advice from CALC and the Internal Auditor.

**20/22 Storm Damage to Bridleways in Orton Moss**

To discuss and agree any further actions regarding the bridleways in Orton Moss.

**21/22 Damage to Gypsy Lonning barrier**

To approve repairs to the barrier.

**22/22 The Queen's Green Canopy**

To agree any actions regarding the planting of the copper beech tree to mark Her Majesty the Queen's Platinum Jubilee.

**23/22 Orton Parish seats & Great Orton Play Area**

To discuss and agree any repairs or actions required by:

- (i) the parish seats
- (ii) the drains in the play area.

**24/22 Great Orton Play Area equipment renewal**

To discuss progress and agree actions required.

**25/22 General Power of Competence**

To record the eligibility of Orton Parish Council to use the General Power of Competence.

**26/22 Annual Risk Assessment and Internal Audit**

To agree that the annual risk assessment document is appropriate and that the internal audit process is effective.

**27/22 Correspondence**

To note items of correspondence received since the last meeting (schedule attached).

**28/22 Date of Next Meeting**

To note that the next ordinary Parish Council meeting will be at 7.30pm on Monday 4th July 2022 in the Village Hall, Great Orton.

**CORRESPONDANCE MAY 2022**

CALC  
Clerks & Councils Direct  
Kompan

Annual subscription  
March 2022 Issue 140  
Amended quotation

*Elan City*  
*Glasdon*  
*Littlethorpe*

*Trade literature*  
*Trade literature*  
*Trade literature*