

Minutes of the Annual General Meeting and Ordinary Meeting of Orton Parish Council, held virtually on Zoom during the coronavirus pandemic, on Monday 3rd May 2021 at 7.30pm and 8.00pm, respectively.

Present: Councillor Mr W. Little (Chairman), Parish Councillors M. Cork, G. Wills, L. Johnston, E. Whitfield, E. Norman, W. Reed, M. Howes, Cumbria County and Carlisle City Councillor T. Allison and Carlisle City Councillor A. McKerrill.

01/21 Election of Chairman for Council Year 2021/22.

It was **Resolved** that Councillor W. Little be elected Chairman for council year 2021/22.

02/21 To receive the Chairman's Declaration of Acceptance of Office

Councillor W. Little signed a Declaration of Acceptance (enclosed) of the office of Chairman for council year 2021/22 and agreed to abide by the Code of Conduct.

03/21 To appoint a Vice Chairman for Council Year 2021/22

It was Resolved that Councillor M. Cork be elected as Vice Chairman for 2021/22.

04/21 To appoint representatives to Sub-Committees

It was **Resolved** that all parish councillors be appointed to the Planning Sub-Committee for council year 2021/22.

05/21 To appoint representatives to outside bodies

It was **Resolved** that the following be appointed for council year 2021/22:

The Watchtree Committee: Councillor W. Little and Mrs P. Macdonald.

Great Orton School: a termly report of activities will be requested from the Head Teacher.

Orton & District Public Halls Committee: Councillors M. Howes and G. Wills.

06/21 Annual subscriptions

It was **Resolved** that the following subscription would be paid:

a) CALC subscription £158.10

07/21 Apologies

Apologies were received from Carlisle City Councillor J. Collier (family illness).

08/21 Minutes

It was **Resolved** that the minutes of the council meetings held on 1st March 2021 be signed by the Chairman as a true record. (Copy enclosed).

09/21 Public participation

No members of the public attended the Parish Council meeting.

10/21 Declarations of notifiable pecuniary interests

There were no declarations of notifiable pecuniary interests.

11/21 Parish Councillors Notification of Change to Personal Interests

There were no changes to personal interests declared by the Councillors.

12/21 Request for Dispensations

No requests for dispensation were received.

13/21 Chairman's Announcements

The Chairman made the following announcements: -

a) A volunteer is being sought to help deliver parish magazines to Little Orton.

b) Concern persists about the former hole in the pavement at the play area gate.

Councillor Allison agreed to take this up with Cumbria County Council.

c) The road warning sign at Baldwinholme has snapped off; County Council staff are aware of this.

14/21 Reports**County and District Councillor Allison Report**

Councillor Allison reported that:

- a) The fly-tipped fridge on Orton Road had been removed.
- b) Complaints had been received of a noise nuisance, on land at Orton Road, caused by motor bikes. Councillor Allison will contact the land owner's representative to discuss this issue.
- c) Cumbria County Council have greatly improved the road to Great Orton at the Little Orton end but it is still impassable because of flooding and potholes. Councillor Allison will continue to pursue this matter.
- d) Councillor Allison stated that he would inspect the County Council manhole cover in St Giles' churchyard as it poses a trip hazard at the moment.

District Councillor Report

Councillor McKerrill said she had been glad that the hole in the pavement in Great Orton had been filled in, at last, but was concerned about the integrity of the surface water drain.

School Report

No report was received.

Village Hall Committee Report

A report was received and circulated to Councillors.

Watchtree Report

The Watchtree representative reported that the site continues to progress well. A new hot food outlet is to be installed, powered by a generator. Many walks and races have recommenced. It is proposed to install a card reader for donations at the car park entrance.

15/21 Planning

To note the following planning applications

1. Variation of condition (approved documents) of previously approved planning permission 19/0302 (erection of 7 no. detached dwellings) to alter bungalow designs to plots 3, 4, 5, 6 & 7 land to the South East of Smiddy Croft, Great Orton, Carlisle. Ref 21/0162. *No objections, provided all dwellings are bungalows.*
2. Siting of 1 no. shipping container for storage of tools etc., for woodland maintenance use in woodland South West of Linden House, Baldwinholme, Carlisle. Ref 21/0207. *No objection but a smaller container would be preferable.*
3. Two storey side extension to provide sunroom on ground floor with en-suite bedroom above at The Gables, Little Orton, Carlisle. Ref 21/0239. *No objection.*
4. Change of use of part of agricultural field for use as soft golf course; retrospective consent for the use of adjacent area as overflow car park for both golf course and existing farm shop on land to the west of Orton Grange Farm, Great Orton, Carlisle. Ref 21/0214. *No objections.*
5. Erection of single storey side and rear extension to provide living room, utility & family kitchen/dining area; erection of detached outbuilding to provide store/gym at Dale View, Baldwinholme, Carlisle. Ref 21/0329. *No objections.*

To note Carlisle City Council approval of the following application:

1. Variation of condition (approved documents) of previously approved planning permission 19/0302 (erection of 7 no. detached dwellings) to alter bungalow designs to plots 3, 4, 5, 6 & 7 land to the South East of Smiddy Croft, Great Orton, Carlisle. Ref 21/0162.

16/21 Financial Report

- a) It was **Resolved** that the 2020/21 Annual Governance and Accountability Return (AGAR Part 2) be approved and accepted.
- b) It was **Resolved** that the 2020/21 AGAR Part 2 Certificate of Exemption be approved and accepted.

- c) It was **Resolved** that the 2020/21 AGAR Part 2 Governance Statement be approved and accepted.
- d) It was **Resolved** that the 2020/21 AGAR Part 2 Accounting Statements be approved and accepted.
- e) It was also **Resolved** that the Financial Reports and the year ending 31st March 2021 accounts were approved and accepted; there were no deviations from budget. The following monies were received:
- HMRC (VAT refund) £563.68
 - Electricity NW (Wayleave) £18.23
 - Carlisle City Council (Grant for village hall) £750.00

17/21 Payment

It was **Resolved** that the following accounts would be authorised for payment:

- | | |
|--|---------|
| a) CALC (subscription) | £158.10 |
| b) ICO fee | £40.00 |
| c) D. Couling (Internal audit) | £40.00 |
| d) Orton & District Village Hall (Grant) | £750.00 |
| e) Mr G. Wills (Refund for wood stain) | £32.00 |

18/21 Orton Parish seats and Great Orton Play Area

Reports were received regarding the play area and the council owned parish seats. It was **Resolved** that the following actions would be taken:

- a) The uneven parts of the playing field, would be levelled with topsoil and re-seeded,
- b) The drains in the vicinity of the play area are presently dry but the school staff are to be notified that there has been flooding in this area,
- c) More stones have fall out of the wall between the school and the play area: the Head Teacher is to be notified,
- d) The parish seats or play area equipment have been washed to remove algae.

19/21 General Power of Competence

The eligibility of Orton Parish Council to use the General Power of Competence was recorded.

20/21 Annual Risk Assessment and Internal Audit

It was **Resolved** that the annual risk assessment document was appropriate and that the internal audit process was effective.

21/21 Dog fouling in Great Orton

It was **Resolved** that everything that could be done, had been done at this time.

22/21 Poor state of repair of gullies, drains and pavements in Orton Parish

It was **Resolved** that the blocked or obscured road drains and the deterioration of the pavement in Great Orton would be addressed by Cumbria County Council in due course.

23/21 Speeding traffic at The Pow

This item deferred until after the pandemic.

24/21 Correspondence

Items of correspondence received since the last meeting were noted (schedule attached).

25/21 Date of Next Meeting

It was noted that the next ordinary Parish Council meeting will be on Monday 5th July 2021, at 7.30pm in the village hall, Great Orton.

.....SignedDate

CORRESPONDANCE MAY 2021

CALC
Clerks & Councils Direct
ICO
RBLI

BC Shelters
Glasdon
Kompan
Littlethorpe of Leicester Ltd

Annual subscription
March 2021 Issue 134
Fee renewal reminder
VE Day Commemorative Tommy

Trade literature
Trade literature
Trade literature
Trade literature