

Clerk: Mrs P. Macdonald
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**1 The Green,
Dalston,
Carlisle.
CA5 7QB**

28th April 2021

Dear Sir/Madam,

You are summoned to a virtual Annual General Meeting of Orton Parish Council on Monday 3rd May 2020, at 7.30pm, followed by the next ordinary Meeting of Orton Parish Council at 8.00pm on Zoom.

Yours faithfully,

Mrs P. Macdonald
Clerk of the Council

AGENDA

01/21 Election of Chairman for Council Year 2021/22.

02/21 To receive the Chairman's Declaration of Acceptance of Office

03/21 To appoint a Vice Chairman for Council Year 2021/22

04/21 To appoint representatives to Sub-Committees
Representatives on the Planning Sub-Committee

05/21 To appoint representatives to outside bodies
Representative on the Watchtree Committee
Representative for Great Orton School
Representative on the Village Hall Committee

06/21 Annual subscriptions
To consider whether the following subscription is to be paid:

a) CALC subscription £158.10

07/21 Apologies
To receive all apologies for absence.

08/21 Minutes
To authorise the Chairman to sign the minutes of the ordinary council meeting held on 1st March 2021 as a true record. (Copy enclosed).

09/21 Public participation
To consider items of interest or items of concern from members of the public.

10/21 Declarations of notifiable pecuniary interests
To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

11/21 Parish Councillors Notification of Change to Personal Interests
To request that Councillors notify any changes to their personal interests.

12/21 Request for Dispensations
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

13/21 Chairman's Announcements
To receive announcements by the Chairman

14/21 Reports
County Councillor Trevor Allison
District Councillors John Collier & Ann McKerrill
The Great Orton School Report
The Village Hall Committee representative
The Watchtree Representative

15/21 Planning

To note the following planning applications

1. Variation of condition (approved documents) of previously approved planning permission 19/0302 (erection of 7 no. detached dwellings) to alter bungalow designs to plots 3, 4, 5, 6 & 7 land to the South East of Smiddy Croft, Great Orton, Carlisle. Ref 21/0162. *No objections, provided all dwellings are bungalows.*
2. Siting of 1 no. shipping container for storage of tools etc., for woodland maintenance use in woodland South West of Linden House, Baldwinholme, Carlisle. Ref 21/0207. *No objection but a smaller container would be preferable.*
3. Two storey side extension to provide sunroom on ground floor with en-suite bedroom above at The Gables, Little Orton, Carlisle. Ref 21/0239. *No objection.*
4. Change of use of part of agricultural field for use as soft golf course; retrospective consent for the use of adjacent area as overflow car park for both golf course and existing farm shop on land to the west of Orton Grange Farm, Great Orton, Carlisle. Ref 21/0214. *No objections.*
5. Erection of single storey side and rear extension to provide living room, utility & family kitchen/dining area; erection of detached outbuilding to provide store/gym at Dale View, Baldwinholme, Carlisle. Ref 21/0329. *No objections.*

To note Carlisle City Council approval of the following application:

1. Variation of condition (approved documents) of previously approved planning permission 19/0302 (erection of 7 no. detached dwellings) to alter bungalow designs to plots 3, 4, 5, 6 & 7 land to the South East of Smiddy Croft, Great Orton, Carlisle. Ref 21/0162.

16/21 Financial Report

- a) To consider and to approve the Annual Governance and Accountability Return.
- b) To consider and to approve the Certificate of Exemption.
- c) To consider and to approve the Governance Statement.
- d) To consider and to approve the Accounting Statements for 2020/21.
- e) To consider and approve the Financial Reports and the year ending 31st March 2021 accounts, also to note any deviations from budget.

The following monies were received:

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|---|---------|
| a) HMRC (VAT refund) | £563.68 |
| b) Electricity NW (Wayleave) | £18.23 |
| c) Carlisle City Council (Grant for village hall) | £750.00 |

17/21 Payment of Accounts

To authorise payment of the following accounts:

| | |
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| a) CALC (subscription) | £158.10 |
| b) ICO fee | £40.00 |
| c) D. Couling (Internal audit) | £40.00 |
| d) Orton & District Village Hall (Grant) | £750.00 |
| e) Mr G. Wills (Refund for wood stain) | £32.00 |

18/21 Orton Parish seats and Great Orton Play Area

To discuss and agree any repairs or actions required by:

- (i) the uneven parts of the playing field, discuss need for topsoil and re-seeding
- (ii) the drains in the vicinity of the play area, following review of the plans
- (iii) the wall between the school and the play area
- (iv) the parish seats or play area equipment.

19/21 General Power of Competence

To record the eligibility of Orton Parish Council to use the General Power of Competence.

20/21 Annual Risk Assessment and Internal Audit

To agree that the annual risk assessment document is appropriate and that the internal audit process is effective.

21/21 Dog fouling in Great Orton

To discuss and agree any further actions with following an increase in dog fouling.

22/21 Poor state of repair of gullies, drains and pavements in Orton Parish

To discuss and agree any further actions regarding the blocked and obscured road drains in the village and the deteriorating state of the pavement in Orton Parish.

23/21 Speeding traffic at The Pow

This item deferred until after the pandemic.

24/21 Correspondence

To note items of correspondence received since the last meeting (schedule attached).

25/21 Date of Next Meeting

To note that the next ordinary Parish Council meeting will be at 7.30pm on Monday 5th July 2021.

CORRESPONDANCE MAY 2021

CALC
Clerks & Councils Direct
ICO
RBLI

Annual subscription
March 2021 Issue 134
Fee renewal reminder
VE Day Commemorative Tommy

BC Shelters
Glasdon
Kompan
Littlethorpe of Leicester Ltd

Trade literature
Trade literature
Trade literature
Trade literature