

**Minutes of the Annual General Meeting and Ordinary Meeting of Orton Parish Council, held in the Village Hall, Great Orton, on Monday 13<sup>th</sup> May 2019 at 7.30pm.**

**Present:** Councillor W. Little (Chairman), Councillors M. Cork, E. Whitfield, W. Reed, G. Wills, L. Johnston. Carlisle City Councillor J. Collier and Cumbria County Councillor T. Allison.

**01/19 Election of Chairman for Council Year 2019/20**

It was **Resolved** that Councillor W. Little be elected Chairman for council year 2019/20.

**02/19 To receive the Chairman's Declaration of Acceptance of Office**

Councillor W. Little signed a Declaration of Acceptance (enclosed) of the office of Chairman for council year 2019/20 and agreed to abide by the Code of Conduct.

**03/19 To appoint a Vice Chairman for Council Year 2019/20**

It was **Resolved** that Councillor M. Cork be elected as Vice Chairman for 2019/20.

**04/19 To appoint representatives to outside bodies**

It was **Resolved** that the following be appointed for council year 2019/20:

The Watchtree Committee: Councillor W. Little and Mrs P. Macdonald.

Great Orton School: a termly report of activities is to be requested from the Governors.

Orton & District Public Halls Committee: Councillor G. Wills and Mr B. Lomas.

**05/19 To appoint representatives to Sub-Committee**

It was **Resolved** that the following be appointed to the Planning Sub-Committee for council year 2018/19: Councillors W. Little, G. Wills, E. Norman, M. Cork, W. Reed, A. Rickerby, E. Whitfield and L. Johnston.

**06/19 Annual subscriptions**

It was **Resolved** that the following subscription be paid:

a) CALC subscription £148.89

**07/19 Apologies**

Apologies were received from Councillors E. Norman (away) and A. Rickerby (unavailable).

**08/19 Minutes**

The minutes of the council meetings held on 4<sup>th</sup> March 2019 were approved and it was **Resolved** that they be signed as a true record.

**09/19 Public participation**

A member of the public expressed concerns about the planning application reference 19/0302, for houses to the south east of Smiddy Croft, as mentioned in minute 15/19.

**10/19 Declarations of notifiable pecuniary interests**

There were no declarations of pecuniary interest from members in respect of items on the agenda.

**11/19 Parish Councillors Notification of Change to Personal Interests**

There were no changes to personal interests declared by the Councillors.

**12/19 Request for Dispensations**

No requests for dispensation were received.

**13/19 Chairman's Announcements**

The Chairman made the following announcements: -

1. A potential sponsor has been found to help finance ponchos for the school children's walking bus.

2. A letter has been received from a young parishioner asking when the swings in Great Orton Play Area are to be fixed.
3. The grit bin from Baldwinholme junction is to remain in place at the Four Road Ends.
4. Councillors' attention was drawn to the circulated information about the Community Infrastructure Levy in relation to Section 106 planning agreements.

## 14/19 Reports

### County Councillor Report

Councillor Allison stated that:

1. Persistent flooding at Woodhouses still requires further preventative work from Cumbria County Council Highways staff.
2. Following the road traffic incidents at Baldwinholme junction, Cumbria County Council Highways staff are to be asked to provide additional signage.
3. Fly tipping issues in the lay-by at Baldwinholme were discussed.
4. A further visit to Little Orton was planned after rainfall, to look at standing water at the Moorhouse side of the village.
5. Councillor Allison was informed that a 30mph sign at the southern end of Great Orton had been demolished.
6. Councillor Allison was asked, following a request from the public, to again look into the possibility of a bus shelter at Orton Grange.
7. The illegality of householders fencing in the curtilage was discussed.

### District Councillor Report

Councillor Collier reported that;

1. There were now 3 Councillors for the Dalston/Burgh ward but there was, as yet, no particular political party in control of Carlisle City Council.
2. An objection to planning application reference 19/0302, land to the south east of Smiddy Croft, Great Orton had been lodged and the application would be determined by the full planning committee in due course.

### Great Orton School Report

Councillor G. Wills reported that vandalism had taken place at school resulting in some damage to an exterior school structure and also to an oil tank. Leakage from the tank had led to the closure of part of the school. It was **Resolved** that the Chair of School Governors would be invited to the next Parish Council meeting to give more details and to discuss how the Parish Council might be able to help.

It was also heard that the Head Teacher was still on sick leave and that 49 children attend the school.

### Village Hall Committee Report

It was reported that the Village Hall has a healthy bank balance. 12 new Committee members have been recruited and the hall hire charges have been simplified. Quotations have been sought and prices agreed for the refurbishment of the heating system, including heating for the toilets. In addition, a new fire alarm system is being installed.

### Watchtree Report

The site had 50,000 visitors last year and continues to be a very popular venue. A recent Easter Egg competition was particularly successful. Security cameras have been installed around the site and also inside the management building for staff safety. Watchtree was very successful in the recent Peoples' Millions Project, securing more than £49,900 grant funding to cover the cost of an Education Officer. Other new staff are also being recruited at the moment.

## 15/19 Planning

*To note the following planning application*

1. Erection of 9 No. detached dwellings, land to the south east of Smiddy Croft, Great Orton. Ref 19/0302. *Objection on multiple grounds, including the housing density, inconsistencies in the documentation, the lack of detail about surface water & foul drainage.*

*To note Carlisle City Council approval of the following application:*

1. Change of use of disused agricultural barn to 1no. dwelling: erection of 1no. dwelling without compliance with condition 2 imposed by planning permission 16/0054 to allow for a revised layout and alterations to the elevations. North Sky Barn, Orton Rigg, Great Orton. Ref 19/0045.

#### **16/19 Review Insurance**

It was **Resolved** that the Council's insurance provider, schedule and the levels of cover for 2019/20 were satisfactory.

#### **17/19 Financial Report**

- a) It was **Resolved** that the Annual Governance Statement for 2018/19 was approved.
- b) It was **Resolved** that the Accounting Statements in the Annual Governance and Accountability Return, including the Certificate of Exemption, for 2018/19 were approved.
- c) It was **Resolved** that the Financial Reports of 30<sup>th</sup> April 2019 and the year ending 31<sup>st</sup> March 2019 were approved.
- d) The following monies were received:
 

Carlisle City Council (precept)	£6,500.00
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#### **18/19 Payment of Accounts**

It was **Resolved** that the following accounts would be paid:

a) CALC (subscription)	£148.89
b) Insurance (Came & Co)	£467.58
c) Diane Malley (PAYE services)	£63.50
d) ICO fee	£40.00
e) Richard Morton (Little Orton barrier)	£747.60
f) Beaumont Parish Council (Play scheme)	£100.00
g) D. Couling (Internal audit)	£40.00

#### **19/19 Great Orton Play Area & Parish Seats**

Reports on the play area and the parish seats were received. It was **Resolved** that damage to one of the seats in Great Orton and to the swings in the Play Area would be repaired in the near future.

It was **Resolved** that the inspection rota would be as follows:

April & May 2019 G. Wills  
 June & July 2019 W. Reed  
 August & September 2019 W. Little  
 October & November 2019 A. Rickerby  
 December 2019 & January 2020 L. Johnston  
 February & March 2020 E. Norman  
 April & May 2020 G. Wills.

#### **20/19 General Power of Competence**

It was **Resolved** that Orton Parish Council could continue to use the General Power of Competence following the parish council elections.

#### **21/19 Annual Risk Assessment and internal audit**

It was **Resolved** that the annual risk assessment document was appropriate and that the internal audit process was effective.

#### **22/19 Untrimmed hedges in Great Orton**

It was **Resolved** that letters be sent to two households in Great Orton, requesting that hedges be trimmed and leaning trees cut back as they are posing hazards to road users.

**23/19 Exposed water pipe**

This item was deferred to the next meeting.

**24/19 Restoration of antique parish signposts**

This item was deferred to the next meeting.

**25/19 Correspondence**

Items of correspondence received since the last meeting were noted, (schedule attached).

**26/19 Date of Next Meeting**

The next Ordinary Parish Council Meeting was noted as 7.30pm on Monday 8<sup>th</sup> July 2019.

.....Signed .....Date

**CORRESPONDANCE MAY 2019**

CALC  
 Carlisle City Council (Returning Officer)  
 Carlisle City Council (Corporate Support)  
 Clerks & Councils Direct  
 Clerks & Councils Direct  
 Great Orton Primary School  
 ICO

Annual subscription  
 Notices of election  
 Precept of £6,500  
 March 2019 Issue 122  
 May 2019 Issue 123  
 Termly report  
 Fee renewal reminder

*Fresh Air Fitness*  
*HAGS*  
*Wicksteed*  
*Zurich Insurance*

*Trade literature*  
*Trade literature*  
*Trade literature*  
*Trade literature*