

**Minutes of the Annual General Meeting of Orton Parish Council followed by the Ordinary Meeting, Great Orton, on Monday 14th May 2018 at 7.30pm.**

**Present:** Councillor Mr W. Little (Chairman), Councillors M.Cork, A. Rickerby, W. Lindsay, Cumbria County Councillor Trevor Allison.

**01/18 Election of Chairman for Council Year 2018/19**

It was **Resolved** that Councillor W. Little be elected Chairman for council year 2018/19.

**02/18 To receive the Chairman's Declaration of Acceptance of Office**

Councillor W. Little signed a Declaration of Acceptance (enclosed) of the office of Chairman for council year 2018/19 and agreed to abide by the Code of Conduct.

**03/18 To appoint a Vice Chairman for Council Year 2018/19**

It was **Resolved** that Councillor M. Cork be elected as Vice Chairman for 2018/19.

**04/18 To appoint representatives to outside bodies**

It was **Resolved** that the following be appointed for council year 2018/19:

The Watchtree Committee: Councillor W. Little and Mrs P. Macdonald.

The Board of Governors of Great Orton School: Councillors to attend meetings, on rotation.

Orton & District Public Halls Committee: Councillors W. Lindsay and M. Cork.

**05/18 To appoint representatives to Sub-Committee**

It was **Resolved** that the following be appointed to the Planning Sub-Committee for council year 2018/19: Councillors W. Little, G. Wills, E. Norman, M. Cork, A. Rickerby, W. Lindsay and W. Reed.

**06/18 Annual subscriptions**

It was **Resolved** that the following subscription be paid:

a) CALC subscription £165.00

**07/18 Apologies**

Apologies were received from Councillors G. Wills (unavailable), E. Norman (work commitments) and City Councillor J. Collier (unavoidably detained).

**08/18 Minutes**

It was **Resolved** that the minutes of the council meetings held on 8<sup>th</sup> January 2018 and 5<sup>th</sup> March 2018 be signed by the Chairman as true records. (Copies enclosed).

**09/18 Public participation**

No concerns were raised by members of the public.

**10/18 Declarations of notifiable pecuniary interests**

There were no declarations of pecuniary interest from members in respect of items on the agenda.

**11/18 Parish Councillors Notification of Change to Personal Interests**

There were no changes to personal interests declared by the Councillors.

**12/18 Request for Dispensations**

No requests for dispensation were received.

**13/18 Chairman's Announcements**

The Chairman made the following announcements: -

1. The lamp post in Baldwinholme had been replaced but barriers were still in place.
2. Cumbria County Council had resurfaced the road in between the rumble strips at the Four Road Ends.
3. BT are expected to give an update on broadband progress on 13<sup>th</sup> June 2018.

**14/18 Reports****County Councillor Trevor Allison**

Councillor Allison reported as follows: -

1. It has been recorded that 1,100 cars travel along the Orton Road to Carlisle with an average speed of 64mph but the top speeds were in excess of 86mph. The detailed results are to be taken to the CRASH team and a summary is to be published in the parish magazine.
2. Cumbria County Council Highways Department has been made aware of the road flooding at Sparrow Rigg and will be attending to this in due course.
3. The large pothole outside Great Orton village hall has also been reported to Cumbria County Council Highways Department.
4. A quote is to be obtained from Cumbria County Council Highways Department for tarmac work on the area adjacent to the telephone box in Great Orton.
5. Councillor Allison was informed about a telegraph pole in Mains Fauld which had damaged a drain, causing the water to flood the road and about the large potholes in the road between Baldwinholme and Orton Grange.
6. Councillor Allison was also informed that the bus stop sign at Orton Grange had broken off and was now lying at the bottom of the hedge.

**District Councillor John Collier**

No report was received.

**The School Governor Representative**

It was noted that there are currently no children in Great Orton Nursery at present and that the number of children attending the school has fallen.

**The Village Hall Committee representative**

The Village Hall Committee representative reported that the AGM had been held recently; the Chair-person and secretary were appointed but, as yet, there is no treasurer. Two new members have joined the Committee. Quotes are being sought for necessary electrical work and for sanding the floors. Two private events are booked into the hall in the near future.

**The Police Report**

PCSO Kirkpatrick informed the meeting that there had been two road related incidents in the parish, both collisions, two assaults, one case of fraud and a domestic incident during the previous month. He also stated that he was undertaking a drone pilot course, which would be a useful, additional crime fighting tool.

**The Watchtree Representative**

The Watchtree Representative noted that the new cycle track has been completed now; this is being enjoyed by all users. A variety of funders have donated grant money to pay for this, with the site manager himself raising £105,000 towards the final cost. The family membership scheme continues to be very successful with about 900 families enrolled to date. New activities continue to be added to the programme including "Walking the Way Back to Health". Most recently, Messrs Lloyd Lawn & Leisure very kindly donated a new powered lawn mower to the site to help maintain the public grassed areas.

**15/18 Planning**

*The following planning applications were noted:*

1. Erection of detached garden room within front garden, Beech House, Baldwinholme, Carlisle. Ref 18/0028. *Concerns regarding the sewage pipe, location of the building and present state of construction were noted.*
2. Change of use from agricultural field to domestic garden including erection of a garden room in front garden (part retrospective), Beech House, Baldwinholme, Carlisle. Ref 18/0249. *Concerns were noted.*
3. Display of 2 no. non-illuminated individual lettering signs at the Shearing Shed, Orton Grange Farm, Orton Grange, Carlisle. Ref 18/0240. *No objections.*

*The withdrawal of the following planning application was noted:*

Erection of detached garden room within front garden, Beech House, Baldwinholme, Carlisle. Ref 18/0028.

*Carlisle City Council approval of the following application was noted:*

Variation of condition 2, 3 & 14 of previous approved permission 16/0946 to add ground floor windows & sunroom to plot 5; alterations to plots 1 & 2, turning head, brick type & roadway on land adjacent to Wellington Inn, Great Orton, Carlisle. Ref 17/1101.

#### **16/18 Review Insurance**

A review of the Council's insurance cover was undertaken. Quotations from 5 insurers ranged from £370.23 to £853.61. It was **Resolved** to accept a quotation from Inspire through Came & Company Ltd., Brokers, of £455.42 for this year and the subsequent 2 years.

#### **17/18 Financial Report**

It was **Resolved** that the Annual Governance Statement be approved. It was **Resolved** that the Accounting Statements and the Certificate of Exemption for 2017/18 be accepted. It was **Resolved** that the Financial Reports of 30<sup>th</sup> April 2018 and the year ending 31<sup>st</sup> March 2018 be accepted. There were no deviations from budget. The following monies were received:

a) CALC (Transparency Fund)	£105.93
b) Cumbria County Council (grant for play area repairs)	£300.00
c) Carlisle City Council (grant for play area)	£340.00
d) Cumbria County Council (precept)	£6,500.00

#### **18/18 Payment of Accounts**

To authorise payment of the following accounts:

a) CALC (subscription)	£165.00
b) Insurance - Came & Co	£455.42
c) Diane Malley (PAYE services)	£63.50
d) The Information Commissioner's Office (Registration)	£35.00

#### **19/18 Great Orton Play Area equipment repairs & play inspection report**

A report was received stating that the repairs to the scramble net were successful.

It was **Resolved** that no further actions were needed at present, following the recent play area safety inspection. A report was submitted stating that the public seats in Great Orton appeared to be in good repair.

#### **20/18 Donation of the Beacon seat, Great Orton, to St Giles' PCC and to discuss a replacement seat**

No further progress has been made on this issue.

#### **21/18 General Power of Competence**

The eligibility of Orton Parish Council to continue to use the General Power of Competence was confirmed and recorded.

#### **22/18 Annual Risk Assessment and Internal Audit**

It was **Resolved** that the annual risk assessment document was appropriate and that the internal audit process was effective.

#### **23/18 Parish Councillor vacancy**

The Parish Councillor vacancy was advertised for the specified time but no-one came forward for the role. Accordingly, it was **Resolved** that Mrs E. Whitfield would be invited to become a Parish Councillor by co-option.

**24/18 Data Protection Act changes**

It was **Resolved** that Orton Parish Council would register with the Information Commissioner’s Office in order to comply with the GDPR amendments to the Data Protection Act.

**25/18 Exposed Water Pipe adjacent to the Cummersdale/Orton parish boundary**

Councillor Allison stated that this problem had been reported to Cumbria County Council Highways Department and that he would follow it up once more.

**26/18 Gypsy Lonning, Little Orton, damage to barriers**

It was **Resolved** to defer this item to the next parish council meeting.

**27/18 Trees on the village green and in the play area, Great Orton**

It was **Resolved** that quotations would be sought for a safety report to be prepared with respect to the trees on Great Orton village green and play area.

**28/18 Parking in Great Orton village**

It was **Resolved** that the Clerk would write to Great Orton School to request suitable dates for a meeting between the school governors, the police and the parish council when the parking issues can be further discussed.

**29/18 Parking area adjacent to the telephone box in Great Orton**

It was **Resolved** that quotations would be sought for resurfacing the area adjacent to the telephone kiosk in Great Orton.

**30/18 Potholes in the roads of Orton Parish**

It was **Resolved** that individuals would continue to report all pot holes to Cumbria County Council hotline.

**31/18 Broadband in Orton Parish**

Councillor Allison stated that some progress had been made but there had been some issues in Baldwinholme, as some houses has seen a greatly improved service whereas others had not. BT Openreach were working on some wiring issues in Great Orton and surrounding areas; it was hoped that these problems would be resolved by June or July 2018.

**32/18 Restoration of antique parish signposts**

It was **Resolved** that the Clerk would contact SRL and ask them to dismantle the Woodhouses and Sceughmire signposts, sandblast them and delivered them to Councillor Rickerby, who has very kindly volunteered to paint them.

**33/18 Correspondence**

Items of correspondence received since the last meeting (schedule attached) were noted.

**34/18 Date of Next Meeting**

It was noted that the next ordinary Parish Council meeting will be at 7.30pm on Monday 2nd July 2018.

.....Signed

.....Dated

**CORRESPONDANCE MAY 2018**

CALC	Annual subscription
Carlisle City Council (Town Clerk/Chief Exec.)	Carlisle Council electoral review
Carlisle City Council (Community Services)	Cllr Collier award of £340 grant
Carlisle City Council (Corporate Support)	Remittance advice £340
Carlisle City Council (Corporate Support)	Precept & CTRS grant £6,500
Clerks& Councils Direct	March 2018 Issue 116
Great Orton Primary School	A report will be provided termly
Local Government Boundary Commission	Carlisle Council electoral review
HMRC	New code for reclaiming VAT
HSBC	New privacy notice
Mr T G Moore	Signpost restoration estimate
<i>Broxap</i>	<i>Trade literature</i>
<i>Elancity</i>	<i>Trade literature</i>
<i>HAGS</i>	<i>Trade literature</i>
<i>Wicksteed</i>	<i>Trade literature</i>