

Minutes of the Annual General Meeting of Orton Parish Council followed by the Ordinary Meeting, Great Orton, on Monday 9th May 2016 at 7.30pm.

Present: Councillor Mr W. Little (Chairman)
Councillors Mrs M.Cork, Mr E. Norman, Mr G. Wills, Mr A. Rickerby, Mr M. Little, Mr W. Lindsay.
Cumbria County Councillor Trevor Allison, Carlisle City Councillor John Collier.

01/16 Election of Chairman for Council Year 2016/17

It was **Resolved** that Councillor W. Little be elected Chairman for council year 2016/17.

02/16 To receive the Chairman's Declaration of Acceptance of Office

Councillor W. Little signed a Declaration of Acceptance (enclosed) of the office of Chairman for council year 2016/17 and agreed to abide by the Code of Conduct.

03/16 To appoint a Vice Chairman for Council Year 2016/17

It was **Resolved** that Councillor M. Cork be elected as Vice Chairman for council year 2016/17.

04/16 Apologies

Apologies were received from Councillor W. Reed (on holiday).

05/16 Minutes

It was **Resolved** that the minutes of the council meeting held on 7th March 2016 be signed by the Chairman as a true record. (Copy enclosed).

06/16 To appoint representatives to Sub-Committees

It was **Resolved** that the following be appointed to the Planning Sub-Committee for council year 2016/17: Councillors W. Little, G. Wills, E. Norman, M. Cork, A. Rickerby, M. Little, W. Lindsay and W. Reed.

07/16 To appoint representatives to outside bodies

It was **Resolved** that the following be appointed for council year 2015/16:
The Watchtree Committee: Councillor W. Little and Mrs P. Macdonald.
The Board of Governors of Great Orton School: Mrs E. Whitfield and Mrs P. Macdonald.
Orton & District Public Halls Committee: Councillor W. Lindsay.

08/16 Annual subscriptions

It was **Resolved** that the following subscription be paid:

a) CALC subscription	£157.00
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09/16 Public participation

No members of the public attended the meeting.

10/16 Declarations of notifiable pecuniary interests

There were no declarations of pecuniary interest from members in respect of items on the agenda.

11/16 Parish Councillors Notification of Change to Personal Interests

There were no changes to personal interests declared by the Councillors.

12/16 Request for Dispensations

No requests for dispensation were received.

13/16 Chairman's announcements

The Chairman stated that he visited several village halls in the area and many of them have defibrillators: accordingly, perhaps the Council should review its decision not to have one, from time to time.

14/16 County Councillor's report

County Councillor, Mr Trevor Allison, reported, as follows:

- a) Flooding and road issues at the following locations have improved – West of the Four Road Ends crossroads, Orton Grange and the Sceughmire/Great Orton road.
- b) There is no change, however, to the Little Orton/Sceughmire road and Little Orton village, where the gullies still need to be cleaned or piped. Councillor Allison agreed to visit the area when it next rains. In addition, flooding in the Baldwinholme and Orton Grange area seems to be caused by drainage problems in the Wampool catchment.
- c) Councillor Allison is presently looking into 3 main problems: (1) a photographic survey of flooding issues on the River Caldw for John Stevenson M.P., Rory Stewart M.P. and the Environment Agency. (2) Surface water flooding. (3) Large areas of land draining into ordinary ditches.

15/16 District Councillor's report

District Councillor, Mr John Collier, reported that 2 planning applications for wind turbines had gone to appeal: the results are awaited

16/16 Police Officer's report

No report was received.

17/16 School Governor's Report

The School Governor representative reported that the children were busy taking SATS tests at present.

18/16 Village Hall Committee Report

The Village Hall Committee representative reported that Carillion had agreed to pay compensation for the state of the rear walls, the amount to be agreed. A joint meeting with the Parish Council is to be held to discuss the future of the Hall as there insufficient volunteers to run the facility. The original Trust Instrument is to be reviewed by Councillor W. Lindsay

19/16 Watchtree Nature Reserve Report

A report was received from the Watchtree representative, as follows:

- a) Defra funding ceased this March.
- b) An extension has been added to the car park to cope with the additional visitor numbers: the site has had 18,000 visitors over the last year.
- c) Various craft events, theatre events, and charcoal marketing activities are being held to boost visitor numbers and revenue.

20/16 General Power of Competence

The eligibility of Orton Parish Council to continue to use the General Power of Competence was confirmed and recorded.

21/16 Planning

The following planning applications were noted:

- 1) Erection of replacement garage, part retrospective, Overgreen, Great Orton, Carlisle. Ref 16/0215. *No objections.*
- 2) Change of use of disused agricultural building to 1No. dwelling at Orton Rigg Farm, Orton Rigg, Carlisle. Ref 16/005. *No objections.*
- 3) Erection of single storey rear extension to provide orangery, demolition of garden wall and rebuilding at the Old Rectory, Great Orton. Ref 16/0244. *No objections*
- 4) Erection of single storey rear extension to provide orangery, demolition of garden wall and rebuilding at the Old Rectory, Great Orton. Ref 16/0245. *No objections*

22/16 Financial Report

It was **Resolved** that the Annual Governance Statement, the Annual Return and the audited accounts for 2015/16 be accepted. It was **Resolved** that the Financial Report of the

year ending 31st March 2016 be accepted. There were no deviations from budget. The following monies were received:

a) HMRC (VAT refund)	£292.43
b) Carlisle City Council (Precept)	£5,217.40
c) Carlisle City Council (CTRS grant)	£382.60

23/16 Payment of Accounts

It was resolved that the following accounts be paid:

a) City of Carlisle (play area inspection)	£56.78
b) CALC	£157.00
c) Mr L. Hayton	£35.00
d) Diane Malley (PAYE service)	£58.00
e) P. Macdonald (stationary expenses)	£52.83
f) Zurich Insurance	£645.03
g) Burgh PCC (Parish magazine)	£150.00
h) Staples	£57.97
i) Village Hall Committee (grant)	£500.00
j) Great Orton Primary School	£500.00

24/16 Annual Risk Assessment and Internal Audit

It was **Resolved** that the annual risk assessment document was appropriate and that the internal audit process was effective.

25/16 Review Insurances

It was **Resolved** that the Council's insurance schedule and level of cover for 2016/17 was appropriate.

26/16 Cumbria County Council list of Registered Land

Councillor Allison stated that he would obtain larger scale maps so that Orton Parish land might be more accurately identified.

27/16 Unauthorised use of corner of Parish Green to store plant pots.

It was **Resolved** that a letter be sent to Mr Bill Adams to inform him that he must remove his items from parish land in the corner of the village green and that the area must be restored to its previous state, as a matter of urgency.

28/16 Parking issues opposite the school

There are still significant parking issues, particularly at the start and close of the school day. A meeting is to be held on 11th May 2016 between the Head Teacher, Mr J. Robertson, Councillor Allison and Councillors W. Little, M. Little, G. Wills and A. Rickerby to discuss alternative parking suggestions..

29/16 Buildings in field at Sandygate Lonning

Police activity has been noted at this site and a is awaited.

30/16 Play area Safety Inspection Rota

It was **Resolved** that the following safety inspection rota be agreed for Great Orton play area 2016/17:

May 2016 G. Wills	Sep 2016 E. Norman	Jan 2017 A. Rickerby
Jun 2016 A. Rickerby	Oct 2016 W. Little	Feb 2017 W. Lindsay
Jul 2016 M. Little	Nov 2016 A. Rickerby	Mar 2017 A. Rickerby
Aug 2016 W. Lindsay	Dec 2016 G. Wills	Apr 2017 W. Little

31/16 Correspondence

Items of correspondence received since the last meeting (schedule attached) were noted.

32/16 Date of Next Meeting

It was noted that the next Parish Council meeting would be at 7.30pm on Monday 4th July 2016.

Signed.....Chairman.

Date.....

CORRESPONDENCE LIST MAY 2016

BDO	External audit documents
Burgh by Sands PPC	Parish magazine invoice
CALC	Annual subscription invoice and letter
Carlisle City Council – Returning Officer	PCC Election 7 th May 2015 notices
Carlisle City Council – Resources Dir.	Parish precept & CTRS grant 2016/17
Carlisle City Council – Executive	Notice of Key Decisions March 2016
Carlisle City Council	Play area inspection report & invoice
Clerks & Councils Direct	Issue 104 March 2016
Diane Malley MAAT	Invoice for 2016/17
HMRC	VAT refund
Zurich Insurance	Policy renewal information
<i>Aon</i>	<i>Trade literature</i>
<i>Fim-expo</i>	<i>Trade literature</i>
<i>Hags SMP</i>	<i>Trade literature</i>
<i>Plantscape</i>	<i>Trade literature</i>
<i>Wicksteed</i>	<i>Trade literature</i>