

**Minutes of the Ordinary Meeting of Orton Parish Council, held in the Village Hall, Great Orton, on Monday 2<sup>nd</sup> July 2018 at 7.30pm.**

**Present:** Councillor Mr W. Little (Chairman), Councillors M.Cork, E. Norman, A. Rickerby, W. Lindsay, W. Reed, G. Wills, Carlisle City Councillor J. Collier, Cumbria County Councillor Trevor Allison.

**35/18 Parish Councillor vacancy**

Mrs E. Whitfield was welcomed as a new member of the Parish Council and completed the Declaration of Acceptance.

**36/18 Apologies**

There were no apologies.

**37/18 Minutes**

It was **Resolved** that the minutes of the council meeting held on 14<sup>th</sup> May 2018 be signed by the Chairman as a true record. (Copy enclosed).

**38/18 Public participation**

The following items from members of the public were noted:

1. A village fete is to be held on 29<sup>th</sup> July 2018.
2. The hedge at the Old Rectory, Great Orton, is overhanging the pavement and is in urgent need of trimming. The Occupier is to be notified.
3. Broadband reception in Great Orton is greatly improved.

**39/18 Declarations of notifiable pecuniary interests**

**Councillor E. Whitfield declared a pecuniary interest in item '44/18 Planning' on the agenda as her husband was the applicant.**

**40/18 Parish Councillors Notification of Change to Personal Interests**

There were no changes to personal interests declared by the Councillors.

**41/18 Request for Dispensations**

No requests for dispensation were received.

**42/18 Chairman's Announcements**

The Chairman made the following announcements: -

1. The road closure at Orton Grange is almost completed and should be finished in a few days.
2. Carlisle City Council Planning Department staff are to be asked to give details about the process whereby agricultural land can be deemed to be garden.

**43/18 Reports**

**Councillor Allison Report**

The speeding problems highlighted in the recent report on the Carlisle to Orton Road is to be taken up with the Director of Highways. The possibility of a mirror and signage at the Sceughmire junction was also discussed.

Councillor Allison also noted the overhanging tree branches; this is to be reported to the farmer concerned.

**District Councillor John Collier Report**

Councillor Collier stated that he would enquire into the legal mechanisms and time frame for the change of use for agricultural land to garden.

**School Governor Report**

A copy of Great Orton School Newsletter was circulated to councillors.

**Village Hall Committee Report**

No report was received.

**Police Report**

No report was received.

**Watchtree Report**

It was reported that the cycle track extension had almost been completed: this project had involved the raising of over £100,000 in grant money. A new lawn mower had been donated by a local dealer so that the lawn areas could be more easily maintained.

**44/18 Planning**

*To note the following planning applications:*

1. Change of use from agricultural and to all weather arena (manege) for private equine use, land north of the Ginn Ring, Orton Rigg, Carlisle. Ref 18/0464 (*No objections*).

**Councillor E. Whitfield left the room whilst a decision was made regarding the following planning application.**

2. Erection of a free-range egg laying unit with associated feed bins, hardstandings, access improvements & attenuation pond at Woodhouses Farm, Great Orton, Carlisle. Ref 18/0539 (*No objections*).

*To note the withdrawal of the following planning application:*

Erection of detached garden room within front garden, Beech House, Baldwinholme, Carlisle. Ref 18/0028.

*To note Carlisle City Council approval of the following applications:*

1. Change of use from agricultural field to domestic garden including erection of a garden room in front garden (part retrospective), Beech House, Baldwinholme, Carlisle. Ref 18/0249.
2. Display of 2 no. non-illuminated individual lettering signs at the Shearing Shed, Orton Grange Farm, Orton Grange, Carlisle. Ref 18/0240.
3. Demolition of listed building (LBC) at Sparrow Rigg, Great Orton, Carlisle. Ref 15/1036.

*Carlisle City Council confirmation of the following tree preservation order was noted:*

A mature beech tree situated in the rear garden and a mature yew tree situated in the front garden of the Old Rectory, Great Orton, Carlisle. TPO No. 289.

**45/18 Financial Report**

It was **Resolved** that the Financial Report of 30<sup>th</sup> June 2018 be accepted. There were no deviations from budget. The following monies were received:

a) HMRC (VAT refund)	£292.01
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**46/18 Payment of Accounts**

It was **Resolved** that the following accounts would be paid:

a) Came & Company Ltd (Insurance)	£455.42
b) Information Commissioner's Office (Registration)	£35.00

**47/18 Great Orton Play Area & parish seats**

Reports were received regarding the play area and the council owned parish seats. It was noted that no repair or remedial work was required at this time.

**48/18 Annual Risk Assessment**

It was **Resolved** that the annual risk assessment document would be amended to include more detail and reviewed at the next council meeting.

**49/18 Orton Parish Council annual goal setting**

It was **Resolved** that councillors would consider focusing council issues by grading the severity of each item of business. The council would then make decisions on the most severe items, follow them through, within 3 months, to resolution or shelve them. This

process will be discussed further at the next council meeting. It was suggested that the completion of a Neighbourhood Plan could be a possible goal. Councillor Lindsay will report back to the next meeting.

**50/18 Adoption of new council policies, procedures & protocols**

It was **Resolved** that the following policies, procedures & protocols should be adopted:

- Great Orton Parish Council Standing Orders 2018
- Code of Conduct March 2018
- Protocol for filming of Public Meetings
- Disciplinary Policy 2018
- Grievance Policy 2018
- Press and Media Policy 2018
- Website Privacy Notice
- Protocol for Public Participation
- Financial Regulations March 2018
- Complaints Policy
- Data Protection Policy 2018

**51/18 Data Protection Act changes**

It was **Resolved** that Orton Parish Council would include a privacy statement on the website following changes imposed by the recent amendments to the Data Protection Act.

**52/18 Exposed Water Pipe**

It was noted that the exposed water pipe on Orton Road, close to the Cummersdale/Orton parish boundary, had been resolved.

**53/18 Gypsy Lonning, Little Orton, damage to barriers**

It was **Resolved** that Councillor Norman would obtain estimates of the cost to replace the barriers across the Lonning. PCSO G. Kirkpatrick has been made aware of the fact that off-road vehicles have broken these down in the past.

**54/18 Trees on the village green and in the play area, Great Orton**

It was **Resolved** that further quotations for a safety report would be sought.

**55/18 Parking in Great Orton village**

Following discussion with the Chair of Governors at Great Orton School, a meeting is to be held between the school governors, PCSO G. Kirkpatrick and Parish Councillors Little and Lindsay. It is hoped that some of the parking problems might be alleviated.

**56/18 Parking area adjacent to the telephone box in Great Orton**

It was **Resolved** that an additional estimate for tarmacking this area would be obtained by the Clerk but it was noted that there were no available funds to pay for this work.

**57/18 Restoration of antique parish signposts**

It was **Resolved** that Signpost Restoration Limited would be contacted by the Clerk again, with a view to speeding up the restoration of the cast iron posts.

**58/18 Correspondence**

To note items of correspondence received since the last meeting (schedule attached).

**59/18 Date of Next Meeting**

To note that the next Parish Council meeting will be at 7.30pm on Monday 3<sup>rd</sup> September 2018.

.....Signed .....Date

**CORRESPONDANCE JULY 2018**

Great Orton Primary School

Parking meeting request & news letter

*Glasdon*

*Trade literature*