

ORTON PARISH COUNCIL

Clerk: Mrs P. Macdonald
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**1 The Green,
Dalston,
Carlisle.
CA5 7QB**

27th April 2020

Dear Sir/Madam,

You are summoned to a virtual Annual General Meeting of Orton Parish Council on Monday 4th May 2020, at 7.30pm, followed by the next ordinary Meeting of Orton Parish Council at 8.00pm on Zoom.

Yours faithfully,

Mrs P. Macdonald
Clerk of the Council

AGENDA

01/20 Election of Chairman for Council Year 2020/21.

02/20 To receive the Chairman's Declaration of Acceptance of Office

03/20 To appoint a Vice Chairman for Council Year 2020/21

04/20 To appoint representatives to Sub-Committees
Representatives on the Planning Sub-Committee

05/20 To appoint representatives to outside bodies
Representative on the Watchtree Committee
Representative for Great Orton School
Representative on the Village Hall Committee

06/20 Annual subscriptions
To consider whether the following subscription is to be paid:

a) CALC subscription £153.25

07/20 Apologies
To receive all apologies for absence.

08/20 Minutes
To authorise the Chairman to sign the minutes of the council meeting held on 4th March 2020 as a true record. (Copy enclosed).

09/20 Public participation
To consider items of interest or items of concern from members of the public.

10/20 Declarations of notifiable pecuniary interests
To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

11/20 Parish Councillors Notification of Change to Personal Interests

To request that Councillors notify any changes to their personal interests.

12/20 Request for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

13/20 Chairman's Announcements

To receive announcements by the Chairman

14/20 Reports

County Councillor Trevor Allison
District Councillors John Collier & Ann Mckerrill
The Great Orton School Report
The Village Hall Committee representative
The Watchtree Representative

15/20 Planning

To note the following planning applications

Erection of single storey side extension to provide kitchen/diner & living room together with loft conversion including dormer to create 2 no. en-suite bedrooms. Erection of replacement garage. The Elders, Great Orton, Carlisle. Ref 20/0108. *No objections.*

To note Carlisle City Council approval of the following application:

Erection of single storey side extension to provide kitchen/diner & living room together with loft conversion including dormer to create 2 no. en-suite bedrooms. Erection of replacement garage. The Elders, Great Orton, Carlisle. Ref 20/0108.

16/20 Review Insurance

To review the Council's insurance provider, schedule and the level of cover for 2020/21.

17/20 Financial Report

To consider and to approve the Annual Governance and Accountability Return including the Certificate of Exemption, the Governance Statement and the Accounting Statements for 2019/20. To consider and approve the Financial Reports and the year ending 31st March 2020 accounts, also to note any deviations from budget. The following monies were received:

a) HMRC (VAT refund)	£485.46
b) Carlisle City Council (precept)	£7,000.00

18/20 Payment of Accounts

To authorise payment of the following accounts:

a) Burgh by Sands PCC (Parish Magazine)	£300.00
b) CALC (subscription)	£153.25
c) Insurance (Came & Co)	£480.00
d) Diane Malley (PAYE services)	£63.50
e) ICO fee	£40.00
f) Beaumont Parish Council (Play scheme)	£100.00
g) D. Couling (Internal audit)	£40.00

19/20 Great Orton Play Area equipment repairs & play inspection report

To review the Council's monthly inspection and recording process.

To discuss and agree any repairs that may be required.

To agree the inspection rota for the next 12 months.

20/20 General Power of Competence

To record the eligibility of Orton Parish Council to use the General Power of Competence.

21/20 Annual Risk Assessment and Internal Audit

To agree that the annual risk assessment document is appropriate and that the internal audit process is effective.

22/20 Exposed Water Pipe

To discuss and agree actions needed to be taken regarding the exposed water pipe on Orton Road, close to the Cummersdale/Orton parish boundary.

23/20 Correspondence

To note items of correspondence received since the last meeting (schedule attached).

24/20 Date of Next Meeting

To note that the next ordinary Parish Council meeting will be at 7.30pm on Monday 6th July 2020.

CORRESPONDANCE MAY 2020

CALC
Carlisle City Council (Corporate Support)
ICO

Annual subscription
Precept of £7,000
Fee renewal reminder

Creative Play UK
Staples

Trade literature
Trade literature