

# ORTON PARISH COUNCIL

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**Clerk:** Mrs P. Macdonald  
**Telephone:** 01228 317095  
**Email:** [patricia.macdonald@talktalk.net](mailto:patricia.macdonald@talktalk.net)

**1 The Green,  
Dalston,  
Carlisle.  
CA5 7QB**

7<sup>th</sup> May 2019

Dear Sir/Madam,

You are summoned to the Annual General Meeting of Orton Parish Council on Monday 13th May 2019, at 7.30pm, followed by the next ordinary Meeting of Orton Parish Council at 8.00pm in the Village Hall, Great Orton.

Yours faithfully,

Mrs P. Macdonald  
Clerk of the Council

## AGENDA

**01/19 Election of Chairman for Council Year 2019/20**

**02/19 To receive the Chairman's Declaration of Acceptance of Office**

**03/19 To appoint a Vice Chairman for Council Year 2019/20**

**04/19 To appoint representatives to Sub-Committees**  
Representatives on the Planning Sub-Committee

**05/19 To appoint representatives to outside bodies**  
Representative on the Watchtree Committee  
Representative for Great Orton School  
Representative on the Village Hall Committee

**06/19 Annual subscriptions**  
To consider whether the following subscription is to be paid:

a) CALC subscription £148.89

**07/19 Apologies**  
To receive all apologies for absence.

**08/19 Minutes**  
To authorise the Chairman to sign the minutes of the council meetings held on 4<sup>th</sup> March 2019 as a true record. (Copy enclosed).

**09/19 Public participation**  
To consider items of interest or items of concern from members of the public.

**10/19 Declarations of notifiable pecuniary interests**  
To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

**11/19 Parish Councillors Notification of Change to Personal Interests**

To request that Councillors notify any changes to their personal interests.

**12/19 Request for Dispensations**

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**13/19 Chairman's Announcements**

To receive announcements by the Chairman

**14/19 Reports**

County Councillor Trevor Allison  
District Councillor John Collier  
The Great Orton School Report  
The Village Hall Committee representative  
The Watchtree Representative

**15/19 Planning**

*To note the following planning applications*

1. Erection of 9 No. detached dwellings, land to the south east of Smiddy Croft, Great Orton. Ref 19/0302. *Objection on multiple grounds, including the housing density, inconsistencies in the documentation, the lack of detail about surface water & foul drainage.*

*To note Carlisle City Council approval of the following application:*

1. Change of use of disused agricultural barn to 1no. dwelling: erection of 1no. dwelling without compliance with condition 2 imposed by planning permission 16/0054 to allow for a revised layout and alterations to the elevations. North Sky Barn, Orton Rigg, Great Orton. Ref 19/0045.

**16/19 Review Insurance**

To review the Council's insurance provider, schedule and the level of cover for 2019/20.

**17/19 Financial Report**

To consider and to approve the Annual Governance and Accountability Return including the Certificate of Exemption, the Governance Statement and the Accounting Statements for 2018/19. To consider and approve the Financial Reports of 30<sup>th</sup> April 2019 and the year ending 31<sup>st</sup> March 2019, also to note any deviations from budget. The following monies were received:

a) Cumbria County Council (precept)	£6,500.00
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**18/19 Payment of Accounts**

To authorise payment of the following accounts:

a) CALC (subscription)	£148.89
b) Insurance (Came & Co)	£467.58
c) Diane Malley (PAYE services)	£63.50
d) ICO fee	£40.00
e) Richard Morton (Little Orton barrier)	£747.60
f) Beaumont Parish Council (Play scheme)	£100.00
g) D. Couling (Internal audit)	£40.00

**19/19 Great Orton Play Area equipment repairs & play inspection report**

To receive a report on the swing repairs.

To review the Council's monthly inspection and recording process.

To discuss and agree any repairs that may be required.

To agree the inspection rota for the next 12 months.

**20/19 General Power of Competence**

To record the eligibility of Orton Parish Council to use the General Power of Competence.

**21/19 Annual Risk Assessment and Internal Audit**

To agree that the annual risk assessment document is appropriate and that the internal audit process is effective.

**22/19 Untrimmed hedges in Great Orton**

To discuss and agree actions to prevent untrimmed hedges from causing obstruction and damage to vehicles in Great Orton.

**23/19 Exposed Water Pipe**

To discuss and agree actions needed to be taken regarding the exposed water pipe on Orton Road, close to the Cummersdale/Orton parish boundary.

**24/19 Restoration of antique parish signposts**

To discuss and agree any actions in the restoration of the old cast iron posts.

**25/19 Correspondence**

To note items of correspondence received since the last meeting (schedule attached).

**26/19 Date of Next Meeting**

To note that the next ordinary Parish Council meeting will be at 7.30pm on Monday 8th July 2019.

**CORRESPONDANCE MAY 2019**

CALC  
Carlisle City Council (Returning Officer)  
Carlisle City Council (Corporate Support)  
Clerks & Councils Direct  
Clerks & Councils Direct  
Great Orton Primary School  
ICO

Annual subscription  
Notices of election  
Precept of £6,500  
March 2019 Issue 122  
May 2019 Issue 123  
Termly report  
Fee renewal reminder

*Fresh Air Fitness*  
*HAGS*  
*Wicksteed*  
*Zurich Insurance*

*Trade literature*  
*Trade literature*  
*Trade literature*  
*Trade literature*