

ORTON PARISH COUNCIL

Clerk: Mrs P. Macdonald
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1The Green,
Dalston,
Carlisle.
CA5 7QB

1st May 2016

Dear Sir/Madam,

You are summoned to the Annual General Meeting of Orton Parish Council on Monday 9th May 2016 at 7.30pm, followed by the next ordinary Meeting of Orton Parish Council at 8.00pm in the Village Hall, Great Orton.

Yours faithfully,

Mrs P. Macdonald
Clerk of the Council

AGENDA

01/16 Election of Chairman for Council Year 2016/17

02/16 To receive the Chairman's Declaration of Acceptance of Office

03/16 To appoint a Vice Chairman for Council Year 2016/17

04/16 Apologies

To receive apologies for absence.

05/16 Minutes

To authorise the Chairman to sign the minutes of the council meeting held 7th March 2016 as a true record. (Copy enclosed).

06/16 To appoint representatives to Sub-Committees

Representatives on the Planning Sub-Committee

07/16 To appoint representatives to outside bodies

Representative on the Watchtree Committee

Representative on the Board of Governors of Great Orton School

Representative on the Village Hall Committee

08/16 Annual subscriptions

To consider whether the following subscription is to be paid:

a) CALC subscription

£157.00

09/16 Public participation

To consider items of interest or concern from members of the public.

10/16 Declarations of notifiable pecuniary interests

To receive any declarations of pecuniary interest from members in respect of items on the agenda.

- 11/16 Parish Councillors Notification of Change to Personal Interests**
To request Councillors notify any changes to their personal interests.
- 12/16 Request for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 13/16 Chairman's Announcements**
To receive announcements by the Chairman
- 14/16 County Councillor's report**
To receive a report from the County Councillor, Mr Trevor Allison.
- 15/16 District Councillor's report**
To receive a report from the District Councillor, Mr John Collier.
- 16/16 Police Officer's report**
To receive a report from the Police Constable &/or Community Support Officer.
- 17/16 School Governor's Report**
To receive a report from the School Governor Representative.
- 18/16 Village Hall Committee Report**
To receive a report from the Village Hall Committee representative.
- 19/16 Watchtree Nature Reserve Report**
To receive a report from the Watchtree Representative.
- 20/16 General Power of Competence**
To record the eligibility of Orton Parish Council to use the General Power of Competence.
- 21/16 Planning**
To note the following planning applications:
- 1) Erection of replacement garage, part retrospective, Overgreen, Great Orton, Carlisle. Ref 16/0215. *No objections.*
 - 2) Change of use of disused agricultural building to 1No. dwelling at Orton Rigg Farm, Orton Rigg, Carlisle. Ref 16/005. *No objections.*
 - 3) Erection of single storey rear extension to provide orangery, demolition of garden wall and rebuilding at the Old Rectory, Great Orton. Ref 16/0244. *No objections*
 - 4) Erection of single storey rear extension to provide orangery, demolition of garden wall and rebuilding at the Old Rectory, Great Orton. Ref 16/0245. *No objections*
- 22/16 Financial Report**
To consider and approve the Annual Governance Statement and the audited accounts for 2015/16. To consider and to approve the Financial Reports of 30th April 2016 and of the year ending 31st March 2016, also to note any deviations from budget. The following monies were received:
- | | |
|---------------------------------------|-----------|
| a) HMRC (VAT refund) | £292.43 |
| b) Carlisle City Council (Precept) | £5,217.40 |
| c) Carlisle City Council (CTRS grant) | £382.60 |

23/16 Payment of Accounts

To authorise payment of the following accounts:

a) City of Carlisle (Play area inspection)	£56.78
b) CALC	£157.00
c) Mr L. Hayton	£35.00
d) Diane Malley (PAYE service)	£58.00
e) Zurich Insurance	£645.03
f) Burgh PCC	£150.00
g) Staples	£57.97
h) Grant to Village Hall Committee	£500.00
i) Grant to Great Orton Primary School	£500.00

24/16 Annual Risk Assessment and Internal Audit

To agree that the annual risk assessment document is appropriate and that the internal audit process is effective.

25/16 Review Insurances

To review the Council's insurance schedule and the level of cover for 2016/17.

26/16 Cumbria County Council list of registered land

To discuss and agree the areas of Council registered land and liaise accordingly with Cumbria County Council.

27/16 Unauthorised use of corner of Parish Green to store plant pots

To discuss and agree the actions to be taken regarding unauthorised use of parish land.

28/16 Parking issues in the opposite the school

To discuss and agree the actions to be taken regarding parking congestion in Great Orton.

29/16 Buildings in field at Sandygate Lonning

To review progress.

30/16 Play area Safety Inspection Rota

To agree a safety inspection rota for Great Orton play area 2016/17.

31/16 Correspondence

To note items of correspondence received since the last meeting (schedule attached).

32/16 Date of Next Meeting

To note that the next Parish Council meeting will be at 7.30pm on Monday 4th July 2016.

CORRESPONDENCE LIST MAY 2016

BDO	External audit documents
Burgh by Sands PPC	Parish magazine invoice
CALC	Annual subscription invoice and letter
Carlisle City Council – Returning Officer	PCC Election 7 th May 2015 notices
Carlisle City Council – Resources Dir.	Parish precept & CTRS grant 2016/17
Carlisle City Council – Executive	Notice of Key Decisions March 2016
Carlisle City Council	Play area inspection report & invoice
Clerks & Councils Direct	Issue 104 March 2016
Diane Malley MAAT	Invoice for 2016/17
HMRC	VAT refund
Zurich Insurance	Policy renewal information
<i>Aon</i>	<i>Trade literature</i>
<i>Fim-expo</i>	<i>Trade literature</i>
<i>Hags SMP</i>	<i>Trade literature</i>
<i>Plantscape</i>	<i>Trade literature</i>
<i>Wicksteed</i>	<i>Trade literature</i>