

ORTON PARISH COUNCIL

Clerk: Mrs P. Macdonald
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**1The Green,
Dalston,
Carlisle.
CA5 7QB**

25th June 2018

Dear Sir/Madam,

You are summoned to the next meeting of Orton Parish Council on Monday 2nd July 2018, at 7.30pm in the Village Hall, Great Orton.

Yours faithfully,

Mrs P. Macdonald
Clerk of the Council

AGENDA

35/18 Parish Councillor vacancy

To welcome Mrs E. Whitfield as a new member of the Parish Council and complete the required documentation

36/18 Apologies

To receive all apologies for absence.

37/18 Minutes

To authorise the Chairman to sign the minutes of the council meetings held on 14th May 2018 as a true record. (Copy enclosed).

38/18 Public participation

To consider items of interest or items of concern from members of the public.

39/18 Declarations of notifiable pecuniary interests

To receive any declarations of pecuniary interest from members, in respect of items on the agenda.

40/18 Parish Councillors Notification of Change to Personal Interests

To request that Councillors notify any changes to their personal interests.

41/18 Request for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

42/18 Chairman's Announcements

To receive announcements by the Chairman

43/18 Reports

County Councillor Trevor Allison
District Councillor John Collier
The School Governor Representative
The Village Hall Committee representative
The Police Report
The Watchtree Representative

44/18 Planning

To note the following planning applications:

1. Change of use from agricultural and to all weather arena (manege) for private equine use, land north of the Ginn Ring, Orton Rigg, Carlisle. Ref 18/0464 (*No objections*).
2. Erection of a free-range egg laying unit with associated feed bins, hardstandings, access improvements & attenuation pond at Woodhouses Farm, Great Orton, Carlisle. Ref 18/0539.

To note the withdrawal of the following planning application:

Erection of detached garden room within front garden, Beech House, Baldwinholme, Carlisle. Ref 18/0028.

To note Carlisle City Council approval of the following applications:

1. Change of use from agricultural field to domestic garden including erection of a garden room in front garden (part retrospective), Beech House, Baldwinholme, Carlisle. Ref 18/0249.
2. Display of 2 no. non-illuminated individual lettering signs at the Shearing Shed, Orton Grange Farm, Orton Grange, Carlisle. Ref 18/0240.
3. Demolition of listed building (LBC) at Sparrow Rigg, Great Orton, Carlisle. Ref 15/1036.

Carlisle City Council confirmation of the following tree preservation order was noted:

A mature beech tree situated in the rear garden and a mature yew tree situated in the front garden of the Old Rectory, Great Orton, Carlisle. TPO No. 289.

45/18 Financial Report

To consider and to approve the Financial Report of 30th June 2018 and to note any deviations from budget. The following monies were received:

a) HMRC (VAT refund)	£292.01
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46/18 Payment of Accounts

To authorise payment of the following accounts:

a) Came & Company Ltd (Insurance)	£455.42
b) Information Commissioner's Office (Registration)	£35.00

47/18 Great Orton Play Area & parish seats

To receive reports on the play area and the parish seats.

48/18 Annual Risk Assessment

To review and improve the annual risk assessment document.

49/18 Orton Parish Council annual goal setting

To discuss and agree whether the parish council should set itself goals to be achieved in the forthcoming year.

50/18 Adoption of new council policies, procedures & protocols

To consider and adopt the following new documents: -

Great Orton Parish Council Standing Orders 2018

Code of Conduct March 2018

Protocol for filming of Public Meetings

Disciplinary Policy 2018

Grievance Policy 2018

Press and Media Policy 2018

Website Privacy Notice

Protocol for Public Participation

Financial Regulations March 2018

Complaints Policy

Data Protection Policy 2018

51/18 Data Protection Act changes

To agree the inclusion of a privacy statement on the website following changes imposed by the recent amendments to the Data Protection Act.

52/18 Exposed Water Pipe

To discuss progress and agree actions to protect the exposed water pipe on Orton Road, close to the Cummersdale/Orton parish boundary.

53/18 Gypsy Lonning, Little Orton, damage to barriers

To discuss and agree any further actions to be taken to prevent off-road vehicles from entering and destroying this area.

54/18 Trees on the village green and in the play area, Great Orton

To discuss the quotations for a Safety Report on the trees and agree any actions required to ensure that the trees are safe.

55/18 Parking in Great Orton village

To receive an update on the parking issues following a request for a meeting from the police and to agree a suitable meeting date and time when the issues can be further discussed.

56/18 Parking area adjacent to the telephone box in Great Orton

To discuss and agree any actions to be taken regarding resurfacing this area.

57/18 Restoration of antique parish signposts

To discuss progress and agree any further actions in the restoration of the cast iron posts.

58/18 Correspondence

To note items of correspondence received since the last meeting (schedule attached).

59/18 Date of Next Meeting

To note that the next Parish Council meeting will be at 7.30pm on Monday 3rd September 2018.

CORRESPONDANCE JULY 2018

Great Orton Primary School

Parking meeting request & news letter

Glasdon

Trade literature